

Attn: Kingston Contractors and Consultants

Kingston Midstream has initiated our risk mitigation and precautionary measures for the Novel Coronavirus (COVID-19) situation. If you are working on premise in any of our offices or one of our field locations, please follow the precautionary measures that Kingston has introduced, particularly as they pertain to “non-essential work related travel” on our behalf, and working from home (when possible) if you are exhibiting cold or flu like conditions.

In addition to the precautions we are taking, we are advising **all our contractors, consultants and service partners** that **regularly work or visit our offices or field locations** to please observe the following protocols.

- 1) **If you are travelling to a destination outside of Canada**, We respectfully request that you please inform the person you are reporting to, in addition our HSE team (Safety@kingstonmidstream.com) of your destination ahead of time. This is a precautionary measure and will help us assess any potential risk to Kingston upon your return, dependent on the Risk Level of that destination country related to the COVID-19 disease.
- 2) **BEFORE returning to any of our office locations or field locations and resuming work**, please contact our HSE team directly so that they can apprise you of any changes to our precautionary protocols prior to your re-entering our office, as well as discuss your return.

We appreciate your cooperation during this extraordinary period as Kingston Midstream takes these precautionary steps to ensure health and safety of all that work with and for Kingston.

If you have any questions or concerns, please do not hesitate to contact any of our HSE team members or myself.

Regards,

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